**An Action Plan on the Use of Educational Technology to Promote Continuous Student Growth and Academic Achievement in School**

## What are your key goals?

The teacher will maintain a learning atmosphere that will support effective assessment strategies in the classroom and utilize the results to guide individual and classroom instruction.

## What instructional strategies and tasks you will use to achieve your goals?

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| **Strategies** | **Tasks** |
| 1. Develop and maintain a plan to implement new learning and support by aligning instruction on a standard level proposed by the principal | * Designate time for teachers to collaborate and align instructional programs to the standard level in all subject areas * Develop Computational Fluency (skill mastery) * Provide summer instruction * Integrate technology into appropriate classroom activities and instruction |
| 1. Use assessment to drive instruction | * Collect data on student performance * Coordinate the collection and analysis of data and guide appropriate intervention and instruction * Review and resubmit Technology Checklist |

**What challenges do you anticipate? What are your solutions to these challenges?**

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| **Anticipated challenges** | **Possible solutions** |
| 1. Some teachers might not collaborate and align/integrate instructional programs in each subject areas | * Strict implementation of the programs should be regulated. |
| 1. Some teachers still lacks mastery of the use of instructional programs | * Provision of weekly training of the programs for fluency and skill enhancement |
| 1. Lack of funding | * Make resolutions for appropriate funding, solicitations for any source |

**What is your timeline for achieving your goals both in the short and long term? How will you display this information?**

A Pareto Chart and histogram will be used to analyze and present assessment data. A PowerPoint presentation will also be used to show how the teachers meet the demands of the learning competencies in school.

Timeline for achieving the goals:

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| **Activity** | **Start Date** | **June** | **July** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** | **Jan** | **Feb.** | **Mar** | **Apr** | **May** | **End Date** |
| summer instruction | April 1 |  |  |  |  |  |  |  |  |  |  |  |  | April 1 |
| Technology Checklist Submission | Nov 5 |  |  |  |  |  |  |  |  |  |  |  |  | Nov 5 |
| Teachers’ Training | May 1 |  |  |  |  |  |  |  |  |  |  |  |  | May 1 |
| Collection and analysis of assessments | Mar 1 |  |  |  |  |  |  |  |  |  |  |  |  | Mar 1 |
| Classroom Day-to-day Instruction | June 6 |  |  |  |  |  |  |  |  |  |  |  |  | Mar 17 |

## What resources will you use? Consider the Internet sites you identified, the activity products you created and the colleagues you met.

Different resources will be used in teaching depending on the subject matter of the lesson plans of a teacher. Age-appropriate instructional materials will be utilized for presentation of the topic. These include ICT, 3D and 2D materials, and instructional websites. Individual and group instruction, freer practice, stories and anecdotes, warmer activities will be the teachers’ strategies.

The process of using those above mentioned instructional materials and strategies will be analyzed through the presenting teachers’ report compiled on their portfolios. An assigned teacher who’ll collect the data will be the one to make the school accomplishment report and present it to the Division Superintendent.

## How will you organize your presentation? What will be the beginning, middle, and end?

The presentation will begin with the overview where the objectives and rationale of the action plan are to be shown. The middle part will be on technology planning and planning for technology. The end part will be on the call to action and decision making.

## What software applications will you use to create your presentation? What pictures, tables, and documents might you design in Microsoft Word? What type of presentation would you build in Microsoft PowerPoint? What worksheets and charts might you make in Microsoft Excel?

Microsoft PowerPoint will be used for presenting the Action Plan (including the different instructional materials to be presented and teaching strategies), Microsoft Excel for the assessments and Microsoft Word for supporting details of the presentation.

## How long will it take to create your presentation? What is the sequence in which the steps must be completed?

It will take around 1-2 years to create the presentation because it still needs current informations and data results of the school about the achievement of the students. First, the different subject teachers using different instructional materials will be observed. Secondly, achievement reports will be collected. Third, this will be further analyzed. Lastly, Action Plan will then be presented about the teaching equipments/strategies and its process for promoting student growth and academic school achievement.

## How will you engage your audience and convince them that applying technology literacy and 21st century teaching and learning skills and approaches will enhance your productivity and professional practices in your classroom?

I will engage them through presenting evidences of development, challenge them more and the impact of such technology to the child as a whole.